# Ventura Botanical Gardens (VBG) Artist Agreement

VBG is a 501 (c) (3) public benefit corporation whose mission is to create and maintain public gardens for the preservation, education, cultural contribution and enhancement of the entire community.

Artists who work with VBG seek to integrate arts into the community through inclusive, diverse, equitable, and accessible means.

VBG wishes to retain the individual(s) named below (“Artist") for services as described below and on the basis set out in this Agreement.

## Client Information

| | |
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| Contact person(s) | Denise Sindelar, Project Manager<br>Shana Smith, Events Coordinator<br>Joseph Cahill, VBG Executive Director |
| Phone numbers | 805-901-6773 (DS)<br>619-665-8284 (SS)<br>805-232-3113 ext. 0 (JC) |
| E-mail addresses | **sindelarartconsulting@gmail.com**<br>jcahill@venturabotanicalgardens.com |
| Mailing address | P.O. Box 3127<br>Ventura, CA 93006-3127 |

## Artist Information

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|---|---|
| Name | |
| Phone number | |
| E-mail address | |
| Social Media:<br>Instagram Address | |
| Website | |

## Project Information

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| Title | Cross Pollination III - VBG Plein Air Paint Out - Open Call |
| Project Description | Regional artists capturing VBG during spring bloom April 10-11, 2026. Chosen artists will exhibit completed works on Saturday, May 2, 2026, at reception between 2-4pm. Works will be available for sale that afternoon. |
| Timeline | 4/10-4/11 Onsite painting between the hours of 9am - 4pm<br>Group welcome and sign in at 8:30am.<br><br>4/30/2026 Finished works delivered to VBG on Thursday, April 30 between 1-4 PM (or by arrangement with Denise Sindelar)<br><br>5/1/26 VIP Member/Artist Reception Friday, May 1, 5-6:30pm<br>5/2/26 General Public Reception Saturday, May 2, 2-4pm |
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## Artist Responsibilities

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| April 10-11, 2026 | • Paint onsite over the course of the weekend. VBG requires the following:<br>Artists must "pack in/pack out including turps, medium and dirty water. No littering is allowed in the Gardens. Make sure visitors can navigate the walkways around your stuff. Artists cannot set up in planting beds or interfere with plants or wildlife. Artists must be in a safe location/not perched on hillsides. |
| Wed, April 22 | • Submit high resolution images of (1-3) completed works (measuring no less than 6"x 6" and no more than 16"x 20") for exhibit consideration to the juror (email address to be provided at a later date.) Artists will be informed about inclusion in Gallery Show by Monday, April 27, 2026<br><br>• Artists grant VBG the right to use submitted imagery for marketing purposes with all appropriate credit, all other copyright or use permissions to be negotiated separately on a case by case basis. |
| Thu, April 30 | • Deliver completed work for exhibit (coordinate with Denise Sindelar) Wrapped in protective materials and wired for hanging. VBG is not liable for damages prior to artwork acceptance and visual inspection. |
| Fri & Sat May 1 & 2 | • Attend artist(s) receptions between 5-6:30pm on 5/1 and 2-4pm on 5/2 |
| May 2 | • ART WORK PICK UP at 4pm |

## VBG Responsibilities

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| April 2026 | • Coordinate all event marketing<br>• Host artists meet and greet April 10, at 8:30am. |
| May 2026 | • Accept artwork for purposes of exhibition, coordinate all artwork sales inclusive of sales tax<br>• Pay artist agreed upon commission no less than 30 days after sale and delivery of artwork as per executed consignment agreement (to follow) |

## Commissions

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| Fees | • VBG will retain 40% of all artwork sales and pay the Artist the remaining 60% |

This Artist Agreement ("Agreement") consists of this document and the above terms and conditions. By signing below, the Artist confirms that the Artist understands and accepts the terms of this Agreement, including those relating to payment and responsibilities. Any additional terms or conditions to this agreement shall be included as an amendment and signed and dated as such.

## Artist

Signature

Print name

Date

## Ventura Botanical Gardens

Signature

Print Title

Date